

**PURCHASE ORDER**

**SENATE OF THE PHILIPPINES**

Entity Name

Supplier :	<b>PHILCOPY CORPORATION</b>	P.O. No. :	<b>PO-23-07-129</b>
Address :	793 JP Rizal Ave. Poblacion, Makati City	Date :	20-July-2023
Tel No. :	88998625 / 02-8899-8625	Mode of Procurement:	SHOPPING
TIN :	000-169-318-000	Reference P.R. No. :	PR-23-04-328
			LCSS-GLC
		AB No. :	AB-23-05-036

Attention : **SANDY MAY G. TENDING**  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Rm. 401 Property and Procurement Service <b>SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY</b>	Delivery Term :	30 to 60 days upon receipt of PO
Date of Delivery :		Payment Term :	Government Terms
		Warranty :	One (1) year

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	<b>PRINTER, LASER, MONOCHROME NETWORK, Heavy Duty</b> Specifications per PR: With One (1) Extra High yield Toner Cartridge (Original) per Unit At least 28ppm (A4) print speed At least 250 sheets input tray At least 150 sheets output tray At least 15,000 pages monthly duty cycle Automatic duplex printing Support A4, Letter, and Legal printing USB port Ethernet network port At most 6.7kg weight One (1) year warranty Offer: Kyocera FS-1060DN Printer with one (1) extra high yield toner cartridge (original) Nothing Follows	2	18,510.00	37,020.00

**RECEIVED**  
 JUL 25 2023  
 By: WJZ Time: 11:22  
 Property and Procurement Services

**RECEIVED**  
 JUL 25 2023  
 By: [Signature] Time: 1:39  
 Administrative Management Bureau

**SENATE OF THE PHILIPPINES**  
**RECEIVED**  
 JUL 25 2023  
 9  
 DEPUTY SECRETARY  
 ADMINISTRATIVE AND FINANCIAL SERVICES

**SENATE OF THE PHILIPPINES**  
**RECEIVED**  
 JUL 25 2023  
 LEGISLATIVE ACCOUNTING SERVICES  
 By: [Signature] TIME 11:00 AM

Page 1 of 1 **Grand Total: P37,020.00**  
 (Total amount in words) Thirty-Seven Thousand Twenty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme: \_\_\_\_\_ Very truly yours: [Signature] 25 July 2023  
 Signature over Printed Name of Supplier **ATTY. ARNEL JOSE S. BAÑAS**  
 DEPUTY SECRETARY, ADMINISTRATIVE AND FINANCIAL SERVICES  
 Date \_\_\_\_\_

Fund Cluster: \_\_\_\_\_ ORS/BURS No. : \_\_\_\_\_  
 Funds Available: **JUDITH C. JEBULAN** Date of the ORS/BURS: \_\_\_\_\_  
 Director III, Legislative Accounting Service  
 Signature over Printer Name of Chief Accountant \_\_\_\_\_ Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: **NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-23-05-036) OPENED ON 5/30/2023 AND PER BAC ADVISORY RE AWARD DTD 7/19/2023**

errazon [Signature]  
 7/20/2023 / 3:11:22PM